



# Baker County Public Schools

270 South Boulevard East  
Macclenny, Florida 32063

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Sherrie Raulerson  
Superintendent of Schools  
"Where Children Are First!"



AGENDA SCHOOL BOARD WORK SESSIONS (Open to the Public) Monday, November 4, 2013 – 5:00 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)	
5:00 – 5:30 p.m.	Work Session on "Westside Elementary School's 2013-14 School Improvement Plan"
5:40 – 6:20 p.m.	Work Session on "Keller Intermediate School's 2013-14 School Improvement Plan"

*"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."*

REVISED AGENDA SCHOOL BOARD MEETING (Open to the Public) Monday, November 4, 2013 - 6:30 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)	
SUPPLEMENTAL MINUTE BOOK #42 PAGE #9	
I.	A. Invocation B. Pledge of Allegiance
II.	CALL TO ORDER – 6:30 P.M.
III.	ROLL CALL OF MEMBERS
IV.	PUBLIC HEARINGS – 6:30 P.M. (if any)
V.	RECOGNITIONS/PRESENTATIONS
	➤ Recognize Retiree Phyllis Ploucher (Hired: 8/11/1995; Retired: 9/11/2013)
	➤ Recognize Retiree Kathryn "Marlene" Rhoden (Hired: 1/5/1987; Retired 10/8/2013)
	➤ Presentation by Keller Intermediate School's "Vocabulary Parade"

Baker County School Board Meeting Agenda (Monday, November 4, 2013) - Page 1 of 6  
Minute Book # 35

Supplemental Minute Book #42 Page #9

*"Preparing individuals to be lifelong learners, self-sufficient and responsible citizens of good character"*

#### DISTRICT SCHOOL BOARD MEMBERS

Earl Dwight Crews  
District 1

Richard Dean Griffis  
District 2

Jesse D. Davis  
District 3

Charlie M. Burnett, III  
District 4

Patricia C. Weeks  
District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

<b>VI.</b>	<b>APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA</b>		
	<ul style="list-style-type: none"> <li>➤ Add A.1. Personnel Items – Employment List – Joan Midyette</li> <li>➤ Add to A.1. Personnel Items – Extra Duty List – Crystal Cabral, Tina Davis, Jennifer Herman, Leonard Lewis, Kevin Meister, Alicia Rhoden, Suzanne Sapp, and Sandra Smart</li> <li>➤ Add A.1. Personnel Items – Supplement List – Joan Midyette</li> <li>➤ Add A.1. Personnel Items – Occasional Personnel Staffing List – Samuel Swartz</li> <li>➤ Add to A.1. Personnel Items – Substitute List – Barbara Anderson and Nathen J. Rhoden</li> <li>➤ Add to A.1. Personnel Items – Leave List – Tenia Ruise</li> </ul>		
<b>VII.</b>	<b>CITIZEN INPUT</b> <i>(We ask that if anyone in the audience wishes to address an item on the agenda, please limit comments to ten minutes)</i>		
<b>VIII.</b>	<b>REMOVAL OF ROUTINE ITEMS</b>		
<b>IX.</b>	<b>APPROVAL OF ITEMS FOR ACTION</b>		
	<b>A.</b>	<b>Approval of Routine Items</b>	<b>CONTACT</b>
	<b>A.</b>	<b>1. Approval of the Personnel Items List for Approval on November 4, 2013.</b>	Superintendent Raulerson (259-0401)
	<b>A.</b>	<b>2. Approval of the Minutes of October 21, 2013, School Board Work Sessions and School Board Meeting.</b>	Superintendent Raulerson (259-0401)
	<b>A.</b>	<b>3. Approval of the October, 2013 District Property Inventory.</b>	Denny Wells (259-5420)
	<b>A.</b>	<b>4. Approval of the Financial Reports for the Month Ending September 30, 2013.</b>	Marcelle Richardson (259-0418)
	<b>A.</b>	<b>5. Approval of the Contract (Administrative Service Agreement) with C.I.S. Claims Service, Inc., Effective October 1, 2013 - September 30, 2014.</b>	Marcelle Richardson (259-0418)
	<b>B.</b>	<b>Approval of the Removed Routine Items.</b>	n/a
	<b>C.</b>	<b>Approval to Change a 7-Hour Nutrition Services Position at Westside Elementary School Cafeteria to (1) 3-Hour Position and (1) 4-Hour Position.</b>	Cathy Golon (259-4330)



	D.	Approval to Change a 7-Hour Nutrition Services Position at Kindergarten/Sixth Grade Center Cafeteria to (1) 3-Hour Position and (1) 4-Hour Position.	Cathy Golon (259-4330)
	E.	Approval of the 2012-2013 Annual School Health Report.	Tina Bradley (259-6551)
	F.	Approval to Amend the Agreement with Invo HealthCare Associates, Inc., dated August 1, 2013 - July 31, 2014, to Add School Psychologist Services at an Hourly Rate of \$66.00 Per Hour. FUNDING SOURCE: General	Nancy Crews (259-0444)
X.	INFORMATION AND ANNOUNCEMENTS		
XI.	ADJOURN		

### **NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

### **PERSONNEL ITEMS LIST FOR APPROVAL ON November 4, 2013**

<b>EMPLOYMENT LIST FOR APPROVAL ON November 4, 2013</b>					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Midyette	Joan R.	Promotion Within Same Cost Center from Nutrition Services Assistant (191 Day) / Replacing Kathryn M. Rhoden	Nutrition Services Manager (193 Day)	Westside Elementary School	October 31, 2013

<b>EXTRA DUTY LIST FOR APPROVAL ON November 4, 2013</b>				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Anderson	Naomi	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Cabral	Crystal	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Cinal	Jami	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014

Crosby	Jessica	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Davis	Janet	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Davis	Tina	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Herman	Jennifer	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Johnson	Jill	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Lewis	Leonard	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 4, 2013 - June 5, 2014
Meister	Kevin	After School Remediation -	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 4, 2013 - June 5, 2014
Moment	Gwendolyn	After School Reading Club - Sub	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	November 5, 2013 - March 27, 2014
Murphy	Ima J.	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Navarra	Daniel	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Padgett	Carolyn	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Prescott	Amy	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Rhoden	Alicia	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2013
Sapp	Suzanne	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2013
Smart	Sandra	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 4, 2013 - June 5, 2014



Smith	Brad	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
St. John	Sonja	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
Taylor	Rodney Quentin	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014
West	Rachel	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 - March 27, 2014

SUPPLEMENT LIST FOR APPROVAL ON November 4, 2013						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Midyette	Joan R.		Westside Elementary School	Nutrition Services Manager	Board Approved Rate	October 31, 2013 for the Remainder of 2013-14

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON November 4, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Swartz	Samuel	BCHS Athletic Trainer - Supplement	\$2,500 Flat Rate / FUNDING SOURCE: General	October 29, 2013 - June 5, 2014

SUBSTITUTE LIST FOR APPROVAL ON November 4, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Anderson	Barbara	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 28, 2013
Barefoot	Sasha M.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 23, 2013
Beck	Jack	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 22, 2013
Crews	Phillip	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 22, 2013
Martin	Jennifer	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 22, 2013

SUBSTITUTE LIST FOR APPROVAL ON November 4, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Rhoden	Nathen J.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 28, 2013

LEAVE LIST FOR APPROVAL ON November 4, 2013				
LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Ruise	Tenia	58 Days	Personal Leave Without Pay - Medical	October 2, 2013 – December 31, 2013
Shumate	Michelle	.25 Day	Illness in the Line of Duty	October 21, 2013
Shumate	Michelle	.50 Day	Illness in the Line of Duty	October 18, 2013